



The image shows a screenshot of the LobiBox Admin Dashboard. On the left is a dark sidebar menu with the following sections: 'COMPANY SYSTEM' (LobiBox, Edit), 'ADMIN' (Companies, Buildings, Visitor Units, Company Admins), 'MEMBERS' (Schedules, Access Levels, Members), and 'LOGGING & HISTORY' (Visitor Codes, Visitor Images, Events Transactions, Reports). The main content area is titled 'Navigation Menu' and contains 12 boxes, each describing a feature: Company System, Companies, Buildings, Visitor Units, Company Admin, Schedules, Access Levels, Members, Visitor Codes, Visitor Images, Event Transactions, and Reports. Each box includes a brief description of the feature and the user's capabilities.

### Navigation Menu

- Company System:** Display the current company's data that the member has access. Ability to add, delete and edit company information.
- Companies:** List of companies the member has access privileges and ability to manage company's information.
- Buildings:** List of buildings for the company. Ability to add, delete and edit buildings.
- Visitor Units:** List of visitor units for the company. Ability to add, delete and edit visitor units.
- Company Admin:** List of company administrators and access privileges. Ability to add and delete administrators.
- Schedules:** List of created schedules to grant members access through the Visitor Units. Ability to add, delete and edit schedules.
- Access Levels:** Access privileges based on schedule and permissions for Visitor Units. Ability to add, delete and edit access levels.
- Members:** List of company members, provide access level, activate or deactivate, redirect and rollover calls. Ability to add, delete and edit members.
- Visitor Codes:** Read-only list of active and expired visitor codes. Ability to view detailed information for visitor codes.
- Visitor Images:** List of thumbnail images captured when a visitor calls a member from the visitor unit.
- Event Transactions:** Generate list of visitor units events with a brief description, date and time stamp.
- Reports:** List of reports that can be downloaded as CSV, PDF and Excel.

Created by LobiBox Support Team